



LIVERPOOL CRICKET & SPORTS CLUB

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EST 1807

Bookings/Room Hire Policy

- The Liverpool Cricket Club requires full payment to secure venue hire; this is none refundable in the event of cancellation if within the 7 days prior to the event booked.
- The payment must be made no later than 2 weeks prior to the event, excluding funerals/wakes/memorials, in which case payment is to be made no later than 1 week prior.
- Any pre-ordered drinks must be emailed to bar@liverpoolcricketclub.co.uk no later than 7 working days before the date of the event.
- If any damage is caused to any equipment, grounds, or surrounding areas during your event, you will be held liable for any costs incurred or required to replace or repair the items involved. It is recommended that all hirers take out insurance to protect against damage charges or late cancellations.
- Any 'hired in' equipment that requires power i.e. Disco etc. Must be PAT tested, and appropriate certificates produced to the Club.
- Any external equipment may only be used with the prior consent of the Club. Copies of appropriate liability insurances will be required.
- Please note that the seated stands and grassed area adjacent to the marquee forms part of our sports ground and that club activities may be taking place. It is the responsibility of the hirer to ensure that guests do not put themselves in a position of risk during games as the Club will not accept any claims resulting from injury.
- All entertainment must terminate at midnight as outlined on our Premises licence and in respect of residents. A sound limiter is in operation and all artistes must strictly adhere to the levels set. If you have any concerns, please speak with a member of our event team as we will not be held responsible for damage to equipment.
- Last orders are Sun-Thur 10pm, Fri & Sat 11.45pm, depending on the function to comply with our Premises licence.
- Candles and naked flames should not be used in the pavilion however, battery operated candles or lights are acceptable.
 - If for reasons outside our control, any agreed hire item is not available for your hire period we reserve the right to substitute an alternative to meet as near as possible your hired item and therefore, no claim can be made against us.
- The Liverpool Cricket Club Limited will not accept responsibility for any items left in the pavilion that results in their damage or loss.
- All guests must adhere to The Liverpool Cricket Club rules and regulations and respect the surroundings in which the pavilion is situated. Guests must not enter on to the cricket pitch at any time and the management reserve the right to ask anyone attending a function to vacate the premises.
 - Our insurance dictates that we cannot allow for the use of bouncy castles at any function.
- For the purposes of GDPR there may be photos taken by guests that are shared on social media. If any staff at Liverpool Cricket Club wish to take photos of any event, we will always ask for permission beforehand.
 - There is a lift available within the club. Whilst every effort is made to ensure its functionality, Liverpool Cricket Club cannot accept any responsibility for the failure or mal function of the lift.
 - Whilst we can cater for food intolerances and allergens we cannot guarantee against cross contamination along the supply chain or in food preparation stage against specific allergens.
- Liverpool Cricket Club operates a non-smoking/vaping policy. Anyone appearing to use drugs or any other illegal substances will be asked to vacate the premises.
 - Under no circumstances must your own alcohol, soft drinks or food be consumed on the premises.
- We discourage decorating the function suites ie no banners, blue tack, confetti etc on the walls, mirrors and surrounding areas. However, we welcome balloons etc and we do provide easels for display purposes.